

Notice to Vacate – Lease Break

Date notice received by office

Property address

Tenant's name

Date lease expires

Forwarding address

Reason for leaving

- We will remain at the property until a suitable replacement tenant is found
- We will be vacating the property on ___/___/___ and will continue to pay rent until a suitable replacement tenant is found

Re-letting and access arrangements

As part of the process of finding a new tenant for the property, you will receive notifications via text and email from the online service, inspectrealestate.com.au of when inspections are scheduled at the property. We will use our office key for access. You will receive a minimum of three days' notice for any inspections.

- Inspections to occur at any time, with text and email notifications three days prior
- wish to have inspections after we vacate - Please call to discuss.

PLEASE NOTE : PROPERTY WILL NOT BE ADVERTISED UNTIL OPTION SELECTED BELOW AND PAYMENT MADE TO PRD

Advertising package (please be advised that advertising will not commence until a package is chosen):

Advertising Fee - \$395 inc. GST

Realestate.com.au – 30 day listing
Steel 7'x5' Leasing board
Rent list, tenancy database & online booking
Realestate.com.au re-highlight 30 days - \$155 inc. GST

If rented under 12 mths old - \$295 inc. GST

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A tenant of a Residential property under the terms of the Residential Tenancies Act 1997 is required to:

1. Continue to pay rent until such time as the property is re-let or the lease Agreement has been terminated (whichever comes first). The bond is not to be used as rent. Using bond as rent is illegal and can incur a substantial fine.
2. Continue to ensure the property including gardens and lawns are maintained until such time as the property is re-let or the lease Agreement has been terminated (whichever comes first).
3. To pay all advertising costs incurred by the Landlord to re-let the premises.
4. To reimburse the Landlord one weeks rent plus GST.

THE TENANT/S WHOSE NAME/S APPEAR IN THE LEASE AGREEMENT ARE ALL EQUALLY RESPONSIBLE FOR THE AFORESAID COSTS.

I / We, the tenants of the above-mentioned property, agree to the above conditions set out in this form and our signed Lease Agreement:

SIGNED: _____
(Tenant/s)

DATE: _____

